

Ofwat Water Codes for Adoption - Local Practice

Our local practice relating to the adoption of self-laid assets.

Introduction

As part of the overarching changes to the Water Industry Act 1991 (WIA91), to introduce statutory Codes for adoption agreements, water companies are required to publish their local practices where there is deviation from the standard practice.

This document outlines the local practices we will implement within the Severn Trent region. The link below also enables you to view the associated Codes for Adoption documentation via the Water UK website.

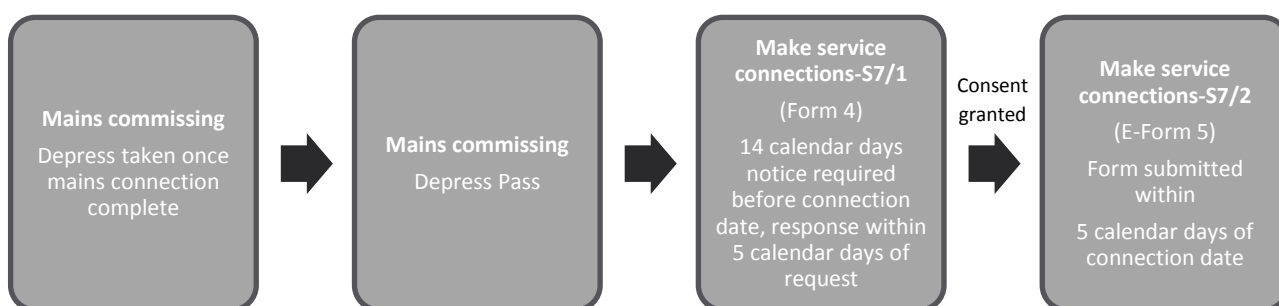
<https://www.water.org.uk/technical-guidance/developers-services/water-asset-adoption/>

Our local practices

Meter pairing or commissioning procedure during Stage 7 of the Procedures

To protect our end customers, by ensuring that wholesome water is provided, we will require a depress sample to be completed after the inline mains connection. Services cannot be connected to the new main prior to a depress sample being returned as a pass.

Should a depress sample fail we will not be able to authorise service connections and corrective actions will need to be undertaken dependant on the type of failure.



Within 5 calendar days of the plot connection having been completed the Self Lay Provider (SLP) will provide meter details to Severn Trent using the template known as E-Form 5 (see Appendix 1). Upon receipt of the meter details we will register the billing account for our new end-user customer. Where meter details have not been received within 5 calendar days of the plot connection we will visit site and either install or obtain the meter details and apply a charge in line with our published Charging Arrangement Document.

Where internal meters are installed the SLP is to notify Severn Trent within 5 calendar days of installation. We will subsequently visit the plots to commission the meters.

Plot reference numbers - Stages 3 and 7 of the Procedures

To help streamline the processes for our SLP customers, Severn Trent will provide all plot references to the SLP shortly after contractually binding into the Water Adoption Agreement. Where there are subsequent changes

to the site layout or to the number of plots the SLP will notify us and we will amend the plot references. Please allow us 14 calendar days to provide updated documentation.



Severn Trent require 14 calendar days notice of a service connection taking place and will respond within 5 calendar days. Notice to connect a plot is required to be submitted via our Form 4 (Stage 7). We will complete the quotation and issue notice of costings prior to the connection. We will then issue a final payment request once the connection has been completed.

All meter details are required within 5 calendar days of connection (please refer to our local practice noted under the heading of 'Meter pairing or commissioning procedure during Stage 7 of the Procedures').

