

SEWER CONNECTION APPROVAL APPLICATION FORM

SEVERN
TRENT

WONDERFUL ON TAP

Section 106 Water Industry Act 1991

This form should be used for domestic, commercial and industrial properties or for highway gullies which need to be connected to a public sewer. Connections can only be made with our approval.

Whether you are making a direct or indirect connection, by submitting this form we can inform you if your proposed wastewater discharges proposals are acceptable or advise otherwise.

Completing this form

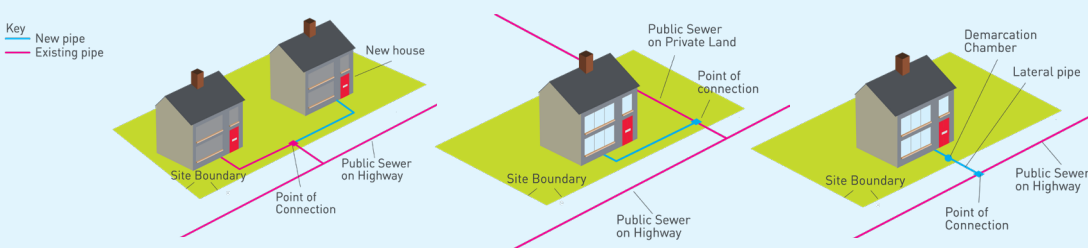
- Download the form to complete it electronically or print it to fill it out manually.
- Fill out all sections marked with an asterisk* and any other section relevant to your application.
- Send your form and wait for us to contact you. If sections are left blank or documents in the checklist are missing, it might take longer to receive your approval or acceptance.

Before you begin

- submitting this form requires payment of an application fee and this charge is non-refundable
- it may take up to 21 days to receive an approval or acceptance for your new connection
- check you'll be ready for your new connection within 12 months from the date of our approval or you will need to apply again
- choose the contractor who is going to make the connection for you and assist you with this application
- identify a suitable sewer for your connection. You may want to obtain a copy of our sewers records to help
- verify the sewer you are proposing to make a connection to is live and in satisfactory conditions
- read our guidance documents
- look at the checklist at the end of the form to know which documents to include

APPLICATION FEES FOR A SEWER CONNECTION APPLICATION

Our fees are based on our 2025/26 Charging Arrangements Document. The cost of your application will vary depending on where you are proposing to connect. Highway gully connections are charged at £165.95. [Charging Arrangements Document](#).

Application fees (no VAT)	£119.91	£279.83	£515.28
Type of connection	When connecting to an existing private drain or sewer, discharging into a public sewer	When connecting directly to a public sewer located on private/ third party land	When connecting directly onto a public sewer located within the adopted public highway
			
The application fee covers the activities required for the type of connection:			
Assessment on the type of connection required	✓	✓	✓
Evaluation of documentation received	✓	✓	✓
Approval or acceptance to connect	✓	✓	✓
Inspections (up to 2)	✗	✓	✓
Assessment of the requirement to adopt the pipework in the highway	✗	✗	✓
Adoption paperwork (when applicable)	✗	✗	✓



We're here to help

0800 707 6600

Mon-Thu 9:00-16:00, Fri 9:00-15:30

new.connections@severntrent.co.uk



Our guidance documents:



[Waste water connection pack](#)



[Sewerage supply connections guidance](#)

Section 1 Contact details

The person or company completing and signing this form is responsible for accepting the terms and conditions of the declaration and for paying the application fee(s). We can accept a form that has been completed by agents, consultants and contractors who are duly authorised by the Applicant but the Applicant details must always be provided, and the Applicant remains ultimately liable for the application fee(s).

1a. Applicant details*

The applicant is the owner or occupier of the site /land/property.

Applicant (individual/company) name	
Applicant address	
Street	
Town	
Postcode	

Contact name (if completing on behalf of a company)
Contact email address
Contact phone number
Company registration number (specify if not applicable)

☐ Tick here if the applicant is our primary contact for this application

1b. Agent/consultant/contractor details

Agent/consultant/contractor (individual/company) name	
Agent/consultant/contractor address	
Street	
Town	
Postcode	

Contact name (if completing on behalf of a company)
Contact email address
Contact phone number
Company registration number (specify if not applicable)

☐ Tick here if the agent/consultant is our primary contact for this application

1c. Contractor details

Contractor (individual/company) name	
Agent/consultant address	
Street	
Town	
Postcode	

Contact name (if completing on behalf of a company)
Contact email address
Contact phone number
Company registration number (specify if not applicable)

☐ Tick here if you want us to copy the contractor into any correspondence

☐ Tick here if our primary contact for this application is anyone else and specify

1d. Linked applications

Here you can provide the reference numbers for any previous application (e.g. S104 Adoption, S185 Diversion, Development Enquiry). A reference number is given to you after you complete an application form.

Severn Trent reference number(s)



0800 707 6600



new.connections@severntrent.co.uk

Section 2 Site and connection information

2a. Site details*

Please provide the site address or the closest address to your site.

You can tell us the location of your new connection as a grid reference or by providing your unique what3words address.

Site address/location of the work	Location Coordinates
<div>Property name/No.</div> <div>Street</div> <div>Town</div> <div>Postcode</div>	<div>You can find your xy coordinates on the UK national grid map: gridreferencefinder.com</div> <div>Your what3words location</div> <div>You can find this by visiting: what3words.com</div>

2b. Planning approval details*

Is your development subject to a planning application? If you are, please provide a copy.

☐ Yes ☐ No

2c. Connection type*

What are you connecting?

Tick and complete as appropriate		Number of units	Retailer (for more information visit open-water.org.uk)
Commercial property			
Industrial property			
Domestic property			
Highway gully			

Are you planning to discharge anything other than domestic waste water?

☐ Yes
☐ No

If yes, have you applied for your trade effluent consent?

☐ Yes - please specify discharge rate litres/second
☐ No - please apply [here](#) or contact tradeeffluent@severntrent.co.uk

What is the reason for the new connection(s)? Please provide as much detail as possible.

2d. Previous connections*

Does the site already have a sewer connection that you're looking to reutilise?

If it does, please provide your evidence as specified in the checklist section.

☐ Yes - please confirm the number of properties which the connection served
☐ No

Is the site already supplied by a water connection?

☐ Yes - please specify water supplier Billing account No.
☐ No

2e. Connection details*

What are you planning to discharge?

The type of connection you make will depend on the sewerage system in the area of the required connection. To process your application we need to understand where waste water is going to be discharged. Waste water can be foul or surface water: foul water comes off toilets, sinks, showers and baths; surface water comes off roofs and paved areas. We recommend your contractor supports you in completing the tables on the next page.

☐ Foul water ☐ Surface water ☐ Both foul and surface water



0800 707 6600



new.connections@severntrent.co.uk

Will you be installing a pumping station? If you are, please specify details in the checklist section.

Yes - please provide the pump rate litres/second

No

2f. Surface water drainage

The Building Regulations and Planning legislation specifies that surface water drainage must be as sustainable as possible to reduce the risk of sewer flooding or water pollution. This favours discharge of surface water back into the ground or to local ditches, canals or watercourses over connections to a sewer. Discharge to a public sewer will not be approved unless you have answered these questions.

Can surface water runoff be disposed of within the site? E.g. Soakaway

Yes

No - please specify evidence in the checklist section

Are there accessible canals, ditches, water courses within proximity to the site?

Yes

No

If yes, do you have permission from the owner to discharge your surface water into their asset?

Yes

No- please specify evidence of owner statement in the checklist section

Do you intend to install a flow control device within the site to restrict the surface water discharge?

Planning authorities or lead local flood authorities advise of the permitted discharge rate of surface water flows. To achieve this discharge rate, it is likely that you'll need to install a flow control and associated attenuation within the site to restrict the flow and associated surface water discharge.

Yes - please specify flow rate litres/second

No

What is the total surface area (e.g. any hard paved and roof areas) of the building you are proposing to connect to the sewer?

m²

2g. Type of connection

Where are you planning to connect? Please complete this table for each connection you are proposing to make and provide a drainage layout plan to reflect each connection and confirm this in the checklist section.

Following a legislation change in October 2011 many lengths of private drainage transferred to water companies and became public sewers. You can consult our waste water connection pack or contact us to understand if you're discharging into a private drain or public sewer.

Connection reference number	Approximate date of connection	Flows to be discharged			Type of connection		Location of Sewer Public highway Private street Private land
		Foul	Surface Water ¹	Foul and Surface Water ¹ in a single connection	Indirect to a private drain	Direct to a public sewer ²	
1							
2							
3							
4							
5							

If you are making more than 5 connections, please complete appendix 1

¹Surface water discharges into a public sewer are only allowed in exceptional circumstances to reduce the risk of flooding and water pollution. If this is your case, please confirm and prove no alternative drainage options are suitable in section 2f and the checklist section.

² Please complete the tables below with the details of your direct connections.







0800 707 6600



new.connections@severntrent.co.uk

If you are making a direct connection to our sewers, how are you planning to do so?

Please consider the connection methods illustrated below and complete this table for each connection you are proposing to make.

New Manhole	Existing Manhole	Junction (acceptable up to 2 properties)	Saddle (acceptable up to 2 properties on sewers 300mm and over or brick sewers)
			

Connection reference number	Method of Connection				Pipe work to be laid			Sewer to be connected to			Demarcation chamber to be installed		
	New Manhole	Existing Manhole	Junction	Saddle	Diameter (mm)	Depth (m)	Material (Plastic/Clay/Concrete) ²	Diameter (mm)	Depth (m)	Material (Plastic/Clay/Concrete/Brick) ²	Size (mm)	Depth (m)	Material (Plastic/Concrete) ²
1													
2													
3													
4													
5													

If you are making more than 5 connections, please complete appendix 1

² Your pipework material must be suitable for its location. Highway owners will confirm the permitted material to be used for pipework on their premises. A list of approved products is available in our [sewer supply connections guidance](#).

Section 3 - Environmental Incentive Scheme – domestic properties only

Our Environmental Incentive Scheme could provide you, as a home builder, a financial incentive by building new homes to specified qualifying criteria. Click [here](#) to find out more.

<p>Please tick the following statements:</p> <ul style="list-style-type: none"> I confirm that I intend to apply for the below environmental incentives. I understand that I will submit an Environmental Incentive application form with all required evidence for each plot within 12 weeks of all external surface water management solutions have been installed. I understand that applying for an incentive does not guarantee that an incentive will be received. I understand that my incentive will be subject to review and audits. 	<p>Tick</p>
--	--------------------

If the below table is not fully completed, we'll assume you're not intending to apply for the incentive scheme.

Please let us know which incentives you intend to apply for (more than one can be ticked):

Type	Criteria	I intend to apply for (tick)	Number of plots/properties/ units
Property level surface water management	Rain garden		
	Permeable paving		



0800 707 6600



new.connections@severntrent.co.uk

Section 4 - Document checklist and payment details*

4a. Checklist - please confirm the documents you are going to submit with your application.

Document	Document Details	Form Section	Tick if included
Documents required for all connections			
Site location plan	Location plan clearly showing site boundary.	2a	
Drainage layout plan	Plan illustrating: <ul style="list-style-type: none"> the new drainage to be installed on site connection point to our public sewer demarcation chamber to be located inside the property boundary, preferably in the driveway and not more than 1 metre from the site boundary if the site borders the highway. 	2g	
Planning approval copy	Any conditions imposed.	2b	
Previous connections	<ul style="list-style-type: none"> Evidence of existing sewer connection e.g. CCTV report. Evidence of surface water draining in our sewers (e.g. plan of the previous area draining to the public sewerage system and where it discharged into the system). 	2d	
Proof of payment	For payments by bank transfer.	4d	
Documents required for surface water connections			
Ground investigation report or statement from building control	Confirmation that soakaways are not suitable.	2f	
Written statement from canal/ditch course owner/watercourse	Confirmation that a connection is not acceptable.	2f	
Documents required for pumping stations			
Pumping station specifications	Provided by manufacturer or supplier.	2e	
Proposed pumped flow rate	Detailed on pump curve and data sheet.		
Drainage layout plan	Plan clearly showing the location of your rising main, the pumping station, any break chamber if connecting to a public sewer and the final connection to our network being gravity-fed.		

4b. Payment - please confirm the number of connections and application fee(s) to be paid

Item	Number of connections	Fee(s) to be paid
Direct connections to a public sewer in the highway (£515.28 each no VAT)		£
Direct connections to a public sewer in private land (£279.83 each no VAT)		£
Indirect connections to a private drain that outfalls to a public sewer (£119.91 each no VAT)		£
Highway gully connection (£165.95 each no VAT)		£
Total		£

4c. - Payer - please confirm who is going to pay the application fee(s) for invoicing purposes

☐ Applicant
 ☐ Agent/Consultant
 ☐ Contractor
 ☐ Other - please specify

4d. Payment method - please confirm how the application fee(s) will be paid

☐ Debit/credit card

To pay, please call us on **02477 715204** once you have received our acknowledgment of your application including your reference number.

☐ Bank transfer (BACS and faster payments)

To pay, please use our bank details below and use your site postcode and address as reference for your payment.

Barclays

Sort code: 20-00-00

Account number: 03398498

UTR number: 054 37510 61510

Company registration number: 2366686

Payment reference No.
(site postcode and address)

Effective date of payment



0800 707 6600



new.connections@severntrent.co.uk

Section 5 - Declaration* (to be signed by the applicant or authorised persons on their behalf)

Making this application

By signing this form

- I confirm that I am the applicant or authorised by the owner or occupier of the site/land/property or an authorised person to complete this form on their behalf.
- I agree to pay all relevant costs as set out in the current "Severn Trent Charging Arrangement document". Unless indicated otherwise in the payer section of this form. These costs include the relevant application fee(s) for the number of connections being made to the Severn Trent network. I accept that the application fees are non-refundable.
- I confirm that the information provided in this application form is true and accurate to the best of my knowledge and belief. I accept that making any changes to this application at a later stage may affect Severn Trent's timescales to issue their response and could result in additional charges being payable.

Carrying out connection works

- I confirm that myself and the contractor/ myself and the applicant (not Severn Trent) are responsible for:
 - (a) complying with all relevant statutory guidance, approved codes of practices, and legislation in carrying out the works; and
 - (b) obtaining all appropriate consents, permissions, easements/wayleaves, etc., as may be necessary, before connecting to the public sewer;
 - (c) surveying the connection point to verify its suitability and confirming there is no risk of pollution as a result of the proposed connection.
- I agree to bear all costs and charges incurred in the construction of the lateral drain/sewer and making the connection.
- I agree that **(please tick one option only)**:
 - ☐ I am competent to
 - ☐ I have engaged a contractor(s) to undertake these works who is competent to:
 - (a) work on sewer connections, and
 - (b) operate on the type of property where the sewer is situated (eg highways).
- I accept that myself and the contractor/ myself and the applicant are both responsible for protecting Severn Trent's assets when making the connection, and accordingly will be liable for any damage caused.
- I hereby indemnify Severn Trent for any costs, losses or damages caused by any defects in our works and/or our failure to comply with the conditions of this Declaration, including cost of remedial works, provision of alternate sewer services on a temporary basis, costs arising out of third party claims and/or fines or damages incurred as a result of any subsequent pollution.
- I understand and acknowledge that the response to this application will be either a denial of permission, or approval that Severn Trent is consenting to an increase in flows to their public sewerage network.

Please confirm the following if you are signing this form as an Agent on behalf of the Applicant:

- I understand that I am jointly and severally liable for the liabilities of the Applicant under this application and that I will be directly liable to Severn Trent who are able to enforce the terms of this declaration against me.
- I warrant that I am duly authorised by the Applicant to enter into the agreement on their behalf.
- I confirm acceptance of and agree to the above declaration in my own right but also on behalf of the Applicant.

Severn Trent will not undertake any works with regard to this application.

Severn Trent accepts no responsibility for any works undertaken by the applicant or their contractor.

Date	<input type="text"/>
Signed	<input type="text"/>
Full name in capitals	<input type="text"/>
Company name (if applicable)	<input type="text"/>
Role within the company (if applicable)	<input type="text"/>
Address (complete if different to address provided Section 1)	<input type="text"/>

Sending your application

- Send us your completed form and documents to support your application to new.connections@severntrent.co.uk or to Severn Trent Ltd, PO Box 5311, Coventry CV3 9FL
- Compress any large documents into a zipped folder or share them via WeTransfer



WONDERFUL ON TAP

Appendix 1 - Direct connection tables





Where are you planning to connect? Please complete this table for each connection you are proposing to make.

Connection reference number	Approximate date of connection	Flows to be discharged			Type of connection		Location of Sewer Public highway Private street Private land
		Foul	Surface Water ¹	Foul and Surface Water ¹ in a single connection	Indirect to a private drain	Direct to a public sewer	

¹Surface water discharges into a public sewer are only allowed in exceptional circumstances to reduce the risk of flooding and water pollution. If this is your case, please complete section 2f and the checklist section to confirm and prove no alternative drainage options are suitable.

If you are making a direct connection to our sewers, how are you planning to do so?

Please consider the connection methods illustrated below and complete this table for each connection you are proposing to make.

New Manhole	Existing Manhole	Junction (acceptable up to 2 properties)	Saddle (acceptable up to 2 properties on sewers 300mm and over or brick sewers)
			

Connection reference number	Method of Connection				Pipe work to be laid			Sewer to be connected to			Demarcation chamber to be installed		
	New Manhole	Existing Manhole	Junction	Saddle	Diameter (mm)	Depth (m)	Material (Plastic/Clay/Concrete) ²	Diameter (mm)	Depth (m)	Material (Plastic/Clay/Concrete/Brick) ²	Size (mm)	Depth (m)	Material (Plastic/Concrete) ²
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													

² Your pipework material must be suitable for its location. Highway owners will confirm the permitted material to be used for pipework on their premises. A list of approved products is available in our [sewer supply connections guidance](#).