

# Section 104

## Maintenance Inspection form

For more information:

**W:** [stwater.co.uk/developers](http://stwater.co.uk/developers)

**T:** 0800 707 6600



### Please read

Please be aware that if a pumping station is being offered for adoption as part of your development then this must be ready to begin the maintenance period at the same time as the gravity system.

We will aim to arrange your Maintenance Inspection within 14 days of a qualifying request.

ST Scheme reference:

Scheme address:

Postcode

### Applicant details: What are your contact details?

Name:

Phone:

Company & Position:

Email:

### If different from yourself, who is the best person for us to contact to arrange the Maintenance Inspection?

Name:

Phone:

Company & Position:

Email:

To enable us to process your Maintenance Inspection request you will need to confirm the scheme in question meets the below criteria and all the required information is attached, please tick to confirm the below information is attached and conditions met:

A Complete S104 agreement is in place and signed by all parties for this scheme	
The adoptable system for this scheme is fully constructed	
The development served by the system has reached 51% occupancy	
All the carriageways above adoptable sewers are fully constructed except for final surfacing	
The telemetry is installed on any pumping station that is offered for adoption	
A full suite of As-Built drawings are attached (in accordance with Agreement or variation drawings) including any manufacturers details for each element to be progressed	
Sewer & manhole record cards have been completed	
A full CCTV survey of the adoptable system is attached	
Details of any site hazards found during construction are attached if required	
All sewers requiring inspection will be jetted along with lifting points cleaned out prior to inspection and that relevant resource will be available on site during inspections for the safe removal of all required manhole lids, including traffic management if required.	

Signed:

Name:

Date:

Please return this form with supporting documents to:

**Sewer.Adoptions@severntrent.co.uk**

Or by post to:

**Severn Trent Ltd  
PO Box 5311  
Coventry  
CV3 9FL**