Application to build
Over or close to a public sewer

Please complete all sections of this form. When you have completed this form, please send it to:

Network Solutions
Email: building.over@severntrent.co.uk
Tel: 0345 266 7930

We would prefer you to complete this document electronically and email it back to us, but please contact us, if you require further assistance submitting your application. Please use **BLOCK** Capitals.

1. Applicant's Details			
Name:		Contact Name (if different from name on left):	
Address:			
Postcode:		Phone Number:	
Email Address:			

2. The Site Owner (if different from The Applicant)	
Owner's Name:	
Owner's Address (including postcode):	
Daytime Phone Number:	
Email Address:	

3. Site Details (if different from The Applicant)	
Address/Site Name where building works will take place:	
Postcode:	

4. Site agent/consultant contact details	
Name:	
Email:	
Phone Number:	

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5. Development Details

Please let us know the type of development you are doing (please tick):

- ☐ Rear Extension
- ☐ Side Extension
- ☐ Front Extension
- ☐ Single Storey
- ☐ Two Storey
- ☐ 1st Floor

Other (please specify):

Please advise of relevant Building Regulation information: (If known/where relevant)	
Who is inspecting the site?	☐ Local Authority Building Control ☐ Independent Approved Inspector
Local Council Authority/ Approved Inspector contact name:	
Have you applied for Building Regulations approval?	☐ Yes ☐ No Application/Reference Number Date Application Submitted If no, why?
Are there any inspection chambers/ manholes on your property?	☐ Yes ☐ No
Please provide sewer details (if known):	Diameter of sewer Depth of sewer Total length of sewer to be built over
Please provide foundation details (if known):	Existing foundation type Depth of existing foundation
Proposed start date	

6. Checklist and Declaration

Your application can only be evaluated when all required information has been supplied. Incomplete applications will unfortunately result in your application being delayed.

a. For all applications — Checklist

Your building plans

You will need to provide the following plans (to scale):

- **Existing site layout, and** ☐
- **Proposed site layout with the actual sewer line(s) and any associated manholes, and** ☐
- **Sectional drawing showing proposed foundations and sewer(s)** ☐

The plans submitted must accurately show the position of the building relative to the sewer pipe(s) and manhole(s)

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b. If building over a public sewer

Checklist

If you are building over a public sewer you need to also provide:

- **A CCTV survey report of the existing pipe(s), or** ☐
- **Written confirmation you intend to replace the pipe(s)** ☐

If you have chosen to replace the sewer(s) rather than CCTV survey the existing pipe(s), this work can be done by your contractor, subject to the work being carried out in accordance with Water UK confined space entry guidelines.

c. Payment and Classification of Application

Checklist

An evaluation fee is required based on the size of the sewer:

- **Class 1 - £169.50 (up to & including 150mm diameter sewers)** ☐
- **Class 2 - £194.70 (225mm diameter sewers)** ☐
- **Class 3 - At cost. Please contact the office for further guidance** ☐

You can pay by;

- **BACs - please contact us for payment guidance** ☐
- **phone 0345 2667930 with a credit or debit card** ☐

If we cannot approve the application we will give you back half of your application fee. However, costs paid by you to the CCTV contractor cannot be reimbursed.

DECLARATION BY OWNER, OR APPLICANT ON BEHALF OF OWNER:

By ticking here I confirm that the above information is accurate and correct. ☐

Your full name in BLOCK CAPITALS

Date (DD:MM:YY):

Company:

In summary, once you have provided us with the following we will evaluate your application and check that the building works do not adversely affect your property or our sewers. We'll endeavour to do this within 10 working days.

- a completed application form
- your building plans
- your application fee
- a CCTV report or confirmation that the sewer will be replaced (if building over a sewer).

More information?

FAQ's and guidance

Customer journey diagram

Submission of your application does not automatically provide approval so please don't commence works until you have received a formal approval from us.

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