

Water and Sewer connections application form



Application for new connections to the existing water and/or sewer network.

Please use this application to apply for a new water connection(s) and/or sewer connection(s). You can apply for multiple connections on one form - just fill in the appropriate section for the type of connection you need. You can find more information at stwater.co.uk/newconnections or by calling us on **0800 707 6600**. Please keep a copy of your completed application form for your records.

Contents

Section 1	Applicants details
Section 2	Site details
Section 3	Standard water connections
Section 4	Large diameter water connections
Section 5	Sewer connections
Section 6	Checklist and payment

Section 1

1a. Applicant details

It's important we know who to contact about the application, arrange a site visit and send correspondence to.

1b. Agent/consultant details (only complete if you use a agent or consultant)

1c. Correspondence

Who would you prefer we send correspondence to?

Applicant

Agent

Is there anyone else you're happy for us to discuss your application with?

What method of correspondence would you prefer?

Email

Post

Section 2

2a. Site details

What is the development?

Site name

Address

Postcode

2b. Connection requirements

So we can give you the right information we need to know exactly what you're applying for.

What type of connections are you applying for?

Water

Sewer

Both

If applying for water connections, do you require a standard connection or large diameter connection?

standard
(upto 32mm)

large
(over 32mm)

If you're not sure if you need a standard or large diameter connection you can use our connection type calculator at stwater.co.uk/newconnections

If you're only making a new water connection, please tell us how the used water will be disposed of. This is so we can keep a record for network demand and billing purposes.

How will foul water be removed from the properties?

Septic tank

Connection to public sewer

How will surface water be removed from the properties?

Soakaway or Watercourse

Connection to public sewer

2c. Previous site usage

If the site has been previously occupied, there may be a risk of the ground being contaminated. To make sure your supply and our network doesn't become contaminated, please confirm the following:

What was the site previously used for?

Housing

Greenfield/Agriculture

Industry

Landfill

Other (please specify)

If greenfield you don't need to complete section 2d

If you're applying for a water connection and the site was used for anything other than greenfield you need to include a soil analysis report of the site with your application OR you will be required to lay protective pipework (this may increase the cost of your application). Please tick which option is applicable.

Soil report included

Protective pipework to be laid

2d. Previous supplies

Please give details of any premises that may have had a previous water or sewer connection that has been billed by Severn Trent Water within the last five years.

If these premises have had a connection which won't be used as part of your development, we'll use this information to work out if we can apply credits to your infrastructure charges which may reduce the amount you need to pay.

Address of previous premises	Former Use (commercial or domestic)	Demolition Date	Water Account number

*If applying for standard water connections please complete **section 3***

*If applying for a large diameter connection please complete **section 4***

*If applying for just waste connection please complete **section 5***

*If applying for both you will need to complete **sections 3 or 4 AND 5***

Section 3 - Standard water connections

(Sections 45 and 55 of the Water Industry Act 1991)

You only need to complete this section if you're applying for standard water connections (25mm or 32mm). If you require a larger connection please complete the large diameter connection page.

A standard water connection is a connection up to 32mm in diameter. This will provide up to 1 litre per second and should be sufficient for all domestic properties (flats/terrace/semi/detached houses). It can also be used for commercial properties that don't require more than 1 litre per second, e.g. office block requiring water for kitchen and bathroom facilities only. If you're not sure you can use the flow type calculator at stwater.co.uk/newconnections to check.

Please give as much information as you can. This will help us to log your application correctly and arrange a site visit/ quotation as soon as possible.

3a. Existing supplies

Is there an existing Severn Trent Water supply on site? Yes No

Are you intending to retain the live supply? Yes No

If yes, which plot will it be used for?

Will you be using an existing metered supply for construction? Yes No

If yes, please provide the Severn Trent Water account number

3b. New connection requirements

If the connection is not for domestic or commercial purpose please specify the reason for connection.

Temporary Building Supply Agricultural trough Irrigation

Process water only Other

If process water please specify what it will be used for and flow rate required in litres per second

On the following pages:

For domestic properties you only need to complete **table 1**

For commercial properties you only need to complete **table 2**

Table 2 Commercial Properties

Property type		Water usage and fittings to be used in property																									
Do you know the final billing address for this property?		Domestic use																									
Do you require a dual pulse water meter		Commercial use																									
Tick as appropriate		State number being used																									
Property name/number	Connection number	New build	Existing property	Conversion	Yes	No	Yes	No	WC flushing cisterns	Auto flushing cisterns	Basins household	Basins elsewhere	Baths (taps upto 20mm)	Baths (taps over 20mm)	Showers	Sinks (taps up to 15mm)	Sinks (taps over 15mm)	Single spray taps	Bidets	Dishwasher	Clothes washer	Hose taps	Drinks vending machines	Average daily usage (litres per second)	Duration of usage per day (hours)	Estimated peak flow (litres per second)	Volume of process water required (l/s)
1a	1	✓				✓		✓		2	2			10		15			1	17			1	1	8	3	

What size pipe will you install to the boundary?

50mm 63mm 90mm 125mm

4b. Fire supplies and storage requirements

Fire supply requirements are usually detailed at planning permission stage. If you're not sure of the requirements, please contact your planning officer. It's important this information is correct so we can assess our network and make sure we can meet your requirements. Where off-site reinforcement works are required, we'll let you know about it and the associated costs at quotation stage. We can't guarantee water for fire fighting purposes and it's advisable any fire supplies are not direct fed.

Do you require a fire sprinkler supply?

Yes No

If yes, will this be supplied by a full capacity storage tank? We'll aim to fill this tank in 36 hours.

Yes No

If yes, what is the:

Storage capacity Infill rate (l/s)

Do you require a fire hydrant?

Yes No

If yes, what is the required flow? (l/s)

We'll usually aim to provide 8l/s. If more is required please specify.

Are you installing storage? (for anything other than fire supplies)

Yes No

If yes, what is the:

Storage capacity Infill rate (l/s)

Section 5 - Sewer connections

(Section 106 of the Water Industry Act 1991)

You only need to complete this section if you're applying for approval to connect to our sewer network.

Sewer connections are on a self lay basis (i.e. you or your contractor carry out the connection works). We will approve, inspect and sign off the works. It's important we assess our network and understand additional demand to help us identify where future upgrades to our network may be needed.

You may find it easier to complete this section with your contractor as they'll be able to provide the required information. A site specific method statement and risk assessment will be required which your contractor must give you to submit with the application. This is required for any connection being made directly onto the public sewer.

If applying for a surface water or combined sewer connection, you'll need to provide evidence that it isn't feasible to use a soakaway. This evidence can be either an extract from the ground investigation report, results from a percolation test or an email/letter from building control.

5a. Connection details

Please complete **table 1** below, ticking the appropriate box for the connection type and sewerage flows. For each direct connection please also complete **table 2**.

A separate fee and approval is required for each connection onto the existing sewer.

Table 1

Connection number	Connection			Anticipated peak flow (l/s) or number of properties	Sewerage flows				
	Indirect	Direct	Foul		Surface water	Anticipated peak flow or surface area in M2	Combined	Anticipated peak flow (l/s)	Surface area in M2
1		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	0.046					
Total									

Table 2

Please complete a line for each direct sewer connection

Connection number	Where and how you are connecting			Sewer pipe you're laying			Existing pipe that you're connecting to				Demarcation chamber		
	Private	Highway	Connection method (please state)	Size	Depth	Material	Size	Depth	Material	Gravity or Pumped G or P	Size	Depth	Material
1		<input checked="" type="checkbox"/>	Existing manhole	150m	0.9m	Polysewer	150m	1.4m	Clay	G	450m	0.9m	Plastic

If you're installing a pump station you need you to give us the details of the pump station with your application form.

5b. Contractor details

Please confirm who will be carrying out the sewer connection(s). For direct sewer connections, the person carrying out the works will also need to provide a site specific method statement and risk assessment covering the sewer connection works. You'll need to submit this with the application.

We'll also need to check their Health and Safety policy to ensure they are safe to work on the sewer network. If they've given us this in the last 12 months then you don't need to send it again.

Section 6 - Checklist and payment

Please make sure you submit all the required information so that we can process your application and get back to you as soon as possible.

There's a fee for each type of application which is outlined in this form. You can find more information on the charges at stwater.co.uk/newconnections or by calling us on 0800 707 6600. The payment options can be found on the next page, but if you're paying by cheque, please make sure it's securely attached to the application form and that all items are posted together.

6a. Standard water connection

Please make sure you provide the relevant information in the checklist below before submitting your application.

Item	Included	Not required
Location plan identifying the property requiring connection (i.e. ordnance survey plan)		
Soil analysis report if necessary (see section 2)		
Site plan indicating the route of the customer service pipe to the highway boundary		
For commercial premises a scaled site plan showing the total site area and the area occupied by each unit		
Initial payment (£114.90 plus VAT) (one payment for all standard water connections on this request)		

6b. Large diameter water connection

Please make sure you provide the relevant information in the checklist below before submitting your application.

Item	Included	Not required
Location plan identifying the property requiring connection (i.e. ordnance survey plan)		
Soil analysis report if necessary (see section 2)		
Site plan indicating the route of the customer service pipe to the highway boundary		
For commercial premises a scaled site plan showing the total site area and the area occupied by each unit		
Initial payment (£245.39 plus VAT) (one payment for all large diameter water connections on this request)		

6c. Sewer connection

Please make sure you provide the relevant information in the checklist below before submitting your application.

Item	Included	Not required
Location plan showing the site and point of connection		
Site plan showing location of chamber, pipework and public sewer		
Contractor's Health and Safety policy (for direct connections only)		
Site specific risk assessment and method statement (for direct connections only)		
Evidence of why soakaways can't be used		
Approval fee payment(s) (see below table)		

A payment is required for each sewer connection you'll be making. Please state the number of connections you're applying for and the total payment enclosed.

	Total number	Total payment
Direct Connections to a public sewer in the highway (£455.67 each)		
Direct Connections to a public sewer in private land (£224.98 each)		
Indirect connections (to a private drain that outfalls to a public sewer) (£96.41 each)		
Total		

6d. Payment Details

Please make sure you provide details of payment for your applications

Cheque

Debit/credit card

BACS

For debit/credit card payments, we'll contact you on receipt of the application to take payment.

*Please make all cheques payable to **Severn Trent Water Ltd**.*

Please attach your cheque to the completed application form and post together.

If you're making a BACS payment, please confirm the date it was made, who made it and the reference number so we can match your application to the payment.

Please make sure BACS payments are made before you submit your application.

BACS Ref:

Payer:

Date:

Amount:

Please send all completed applications and supporting information to:

Severn Trent Water Ltd
PO Box 5311
Coventry
CV3 9FL

Or email them to new.connections@severntrent.co.uk

If you email your application, we'll contact you for payment.