

# Filming Application at the Visitor sites

SEVERN

TRENT

# Filming Application at the Visitor Sites

## Severn Trent visitor site details

Site address:

## Applicant details

Contact Name:
Job title:

Email:
Tel/Mobile:

Address for invoice (if different):
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Production company:
Production company address:

## Project details

Broadcaster or Distributor:	Transmission Date:	Production
Budget:		
Nature of Filming:		
Film / TV / Commercial / Promo / Short / Student / Stills / Charity / News / documentary		

Production brief: *where you intend filming, specific to filming site i.e. footpath north of the main car park, what is the purpose of your filming and description of what you intend to shoot whilst on site i.e. driving scene*

*Final product brief: Please detail where the footage shot will be published*

*Please detail the locations on site you propose to use and the length of time you intend to stay.  
Please note all charges are from the time expected on site till the time expected to leave site.*

<i>Location/Site (please list each location proposed to film on)</i>	<i>Arrival on site - Date and Time</i>	<i>Depart from site - Finish Date and Time</i>


Total number of people on site:	Total number of Vehicles:
Vehicle type: <i>(e.g. X2 transit vans)</i>	Vehicle parking - which car parks you intend to park in: <i>(e.g. 1 van in Haggside car park)</i>
Parking Required: Yes/No	
Details:	

### Insurance and risk assessment

*Risk assessment and insurance documents must be copied and attached to this application.*

Please confirm you public liability insurance details:

Name on Policy:	
Insured by:	
Policy Number:	Limit of Indemnity: (minimum £5,000,000)
Start Date:	Expiry Date:

*Please return this paperwork by email to the appropriate site supervisor.*

Signed By

Please read the Filming Policy before signing this application

I confirm that I have read the Filming Policy and agree to. I also confirm that to the best of my knowledge the information provided on this application is accurate and in the event that any changes are made I will agree with Severn Trent before filming takes place.

Signed:	Print Name:
Position:	Date:
For and on behalf of: (company)	

Severn Trent

*For our records – please do not fill out.*

*Line manager where appropriate.*

Site Supervisor Signed:	Line Manager Signed:
Site Supervisor Print Name:	Line Manager Print Name:
Date:	Date:
For and on behalf of: (company)	