

WATER SURE

SCHEME 2017/18

Reduced water and sewerage charges for customers on qualifying benefits.

Application form and guidance.



SEVERN
TRENT

What is WaterSure?

If you're on one of the qualifying benefits, WaterSure could help. The scheme puts a limit on how much we'll charge you for water and sewerage services - as long as you meet the scheme criteria. Disability living allowance and personal independence payments are now part of our accepted benefits.

What is the most I will pay in 2017/18?

If you meet the scheme criteria and you get both water and sewerage services from us, you won't pay more than:

341.25*
(£174.77 for water and £166.48 sewerage)

* If your water or sewerage services are provided by another water company that we bill on behalf of, they may charge differently.

- If your current charges are higher than this, you may be entitled to pay the reduced charge.
- Once on the WaterSure scheme, if your actual metered bill is lower than £341.25 we'll charge you the lowest amount.

What is the criteria for joining the WaterSure scheme?

1. You will need to be on a water meter **AND** claiming one of the qualifying benefits.
2. Someone in the home is receiving child benefit for 3 or more children, under the age of 19 **OR** someone in the home has a medical condition which means a large amount of water is being used.

If you'd like to have a water meter fitted call 0345 7 500 500. If it can't be fitted, you may still be eligible.

What else do I need to know?

You'll need to supply evidence to support your application. If the evidence is not included then your application will not be considered.

We normally give you a decision within 10-12 working days. If your application is successful the reduced charge will appear on your next bill. If you're not successful we'll contact you to explain why and discuss other options available to you.

You won't qualify for WaterSure if you water your garden with a non-handheld watering appliance, such as a sprinkler or domestic irrigation system - or if you have an auto fill swimming pool or pond with a capacity of over 10,000 litres.

Not sure if you qualify or want to find out more?

Visit [severntrent.co.uk /watersure](http://severntrent.co.uk/watersure)



Application form

1. Tell us about the person named on the water bill

Account number

Mr

Mrs

Miss

Ms

Other

First Name

Last Name

Address

Postcode

Daytime/work phone number

Evening/mobile phone number

Email

2. Tell us about the person applying for WaterSure

Name of person applying

(if different from above)

If this person is not already named on the account, if they qualify for WaterSure their name will be added to all future bills.

National Insurance Number

Tick all benefits that you qualify for (you MUST tick at least 1 benefit) and provide a photo copy of your latest notice of entitlement, or a recent bank statement showing these payments.

(If you do not have a current notice, you can request a replacement by contacting your council or local benefit office)

Housing Benefit

Working Tax Credit

Income support

Child tax Credit
(not family
element only)

Disability living allowance/
personal independence payment

Income based
Job Seekers allowance

Income related
support and allowance

Universal Credit

Pension Credit

Please note, we can't accept provisional tax credit letters as they do not confirm your entitlement.

2. Tell us about the person applying for WaterSure continued

Signature of person in receipt of benefit

We need this signature for data protection purposes, to ensure that they are happy for us to use their information to enrol them on to the scheme.

3. Who's the person in your home who has a medical condition that means they use extra water?

Name

(if different from account holder)

Please tell us the name of the medical condition(s)

(If you receive Dialysis at hospital, this does not qualify you for WaterSure).

Please tell us how this affects your water usage

- **Confirmation of the medical condition must be supported by one of the following:**
- A recent letter from your GP or Consultant, confirming the name of the patient, medical condition and reason for the increase in water usage
- A copy of the most recent repeat prescription
- An official Hospital/Surgery/Clinic stamp from your Consultant/Doctor/Nurse or Health Visitor in the box below, and signed and dated, by them, to confirm the medical condition(s)

Surgery/Hospital/Clinic Stamp

(this should be signed and dated by the health official)

Signature of person who has the medical condition

(or parent/guardian if this person is under 16 years old)

We'll automatically enrol you on our **Free** Priority Service Register. This means, if there is a supply issue, we can identify you and give you extra support. Registered customers will receive prior notification of planned work, Priority notification in case of any emergency and an alternative water supply where needed.

4. Please name ALL the children that live in your home, for whom you're claiming benefit.

I can confirm that someone living at this address receives benefit for 3 or more children, under the age of 19, who live with us permanently

Name of person receiving child benefit
(if different from account holder)

Please tell us the name and date of birth of each child under 19

Child 1	<input type="text"/> Full name	<input type="text"/> D.O.B.
Child 2	<input type="text"/> Full name	<input type="text"/> D.O.B.
Child 3	<input type="text"/> Full name	<input type="text"/> D.O.B.
Child 4	<input type="text"/> Full name	<input type="text"/> D.O.B.
Child 5	<input type="text"/> Full name	<input type="text"/> D.O.B.
Child 6	<input type="text"/> Full name	<input type="text"/> D.O.B.
Child 7	<input type="text"/> Full name	<input type="text"/> D.O.B.

(continue on an extra sheet of paper if necessary)

You MUST provide a copy of the latest notice of entitlement to child benefit for each child you have named above.

Alternatively, you can supply a copy of the most recent bank statement listing your current entitlement and payments. This also needs to show the name and address of the person claiming child benefit.

We'll automatically enrol you on our **Free** Priority Service Register if you have a child under 2 years old. This means, if there is a supply issue, we can identify you and give you extra support. Registered customers will receive prior notification of planned work, priority notification in case of any emergency and an alternative water supply where needed.

Signature of person in receipt of child benefit

We need this signature for data protection purposes, to ensure that they are happy for us to use their information to enrol them on to the scheme.

5. Payment plan

If you currently have a payment plan on your account, your payments will be reviewed when your application is accepted and we'll let you know in writing of any changes. Your new payment plan will be set up the same as you currently pay, e.g monthly direct debit or fortnightly watercard.

If you've got arrears on your account, your payment plan WILL include an amount towards the arrears.

If you don't have a payment plan, or want to change the method of payment, please specify your preferred payment plan option below.

Direct Debit

Fortnightly Monthly

We'll contact you to set this up.

Watercard

Please specify the preferred date of payment:

Weekly Fortnightly Monthly

Water Direct

If you're in receipt of any of the following benefits, and have arrears of more than £50 on your account, you may be eligible to have your water charges paid directly from your benefits.

- Income support
- Job seekers allowance
- Employment Support Allowance
- Pension Credit
- Universal Credit - the amount of arrears needed to qualify may differ, dependant on your circumstances.

We just need your full name and National Insurance Number. If you're successful, you'll pay your current charges and a fixed amount towards your arrears.

If you don't choose a payment option, we'll set up a monthly **watercard payment plan for you.**

What's a Watercard? A Watercard is a payment card which will allow you to pay your monthly payments (free of charge) at any PayPoint outlets in the UK. Take it along with your cash payment and they will give you a receipt for your payment.

6. Declaration

The information I've given is correct to the best of my knowledge and I understand that if I provide any information which is false, you may decline my application.

I will tell you if my circumstances change in any way that would affect my WaterSure eligibility e.g. change in benefits.

I give you my permission to contact third parties to confirm the information I've given is correct.

If I pay my sewerage charges to a different company, I give you permission to pass on the details I've provided so you can also consider my sewerage charges under the WaterSure scheme.

I give you permission to update my record to show me as a priority water customer which will give me assistance in the event of an interruption to my water supply.

It's really important you check all the information you've given us in this application is correct.

I confirm the following:

- A member of my household meets the conditions for help under the WaterSure scheme.
- I only use a hosepipe or watering can to water my garden.
- My household does not have an auto-filling swimming pool or pond which holds over 10,000 litres of water.
- I do not receive any help towards the cost of water from the health authority.
- I am not aware of any leaks at the property.
- The property is not used for any commercial purposes.

I give my permission for the person in receipt of benefits to be added to the account, if not already named, in order to benefit from the WaterSure scheme.

Signature of person applying

Date (DD:MM:YYYY)

Check list

Please double check to see if you have completed and enclosed everything you need to before sending your application to us. This will make sure your application goes smoothly.

	Yes	Not applicable
I've completed section 1 & 2 about me and the person applying for WaterSure	<input type="checkbox"/>	
I've enclosed a copy of my most recent benefits notice / bank statement showing the eligible benefit	<input type="checkbox"/>	
If I'm applying under the medical condition criteria - I've completed section 3	<input type="checkbox"/>	<input type="checkbox"/>
I've enclosed proof of the medical condition - see section 3	<input type="checkbox"/>	<input type="checkbox"/>
The person (or guardian of the person) with the medical condition has signed the form	<input type="checkbox"/>	<input type="checkbox"/>
If I'm applying under the large family criteria - I've completed section 4	<input type="checkbox"/>	<input type="checkbox"/>
I've confirmed FULL names and date of births of all children for whom the child benefit's being claimed	<input type="checkbox"/>	<input type="checkbox"/>
I've enclosed a copy of the most recent child benefit award / copy of my most recent bank statement, with the name, the home address, showing the child benefit payment	<input type="checkbox"/>	<input type="checkbox"/>
I've confirmed my preferred payment option - section 5	<input type="checkbox"/>	
I've read the declaration and signed and dated section 6	<input type="checkbox"/>	

Please send your completed application form along with your documentation for proof of eligibility in the prepaid envelope provided to:

Severn Trent
PO Box 409
Darlington
DL1 9WF

Useful Contacts

If you need a replacement or up to date notice of entitlement please contact the relevant authorities.

Name of benefit or tax credit	Authority to contact
Working Tax Credit / Child Tax Credit	Tax Credit office Tel: 0345 300 3900 Textphone: 0345 300 3909
Housing Benefit	Your local authority Council
Child Benefit	Child Benefit office Tel: 0300 200 3100 Textphone: 0300 200 3103
<ul style="list-style-type: none">• Income Support• Jobseekers Allowance• Pension Credit• Income Related Employment and Support Allowance• Universal Credit• DLA / PIP	Department Of Work and Pensions local office

If you need any help completing the form, or have any questions about the scheme, please contact us on:



0800 085 4986



customercare@severntrent.co.uk



stwater.co.uk/watersure



This publication is available in alternative formats, including large print and Braille.

For more information:

 Call **0345 7 500 500**

Textphone **0800 328 1155**

 **customercare@severntrent.co.uk**

Calls to 0800 numbers are free from UK landlines. Calls to 0345 numbers are charged at a local rate and when phoning from a mobile, may be included in your free minutes package.

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